

## CORINNA TOWNSHIP MEETING MINUTES

August 21, 2007

Tuesday, 7 p.m., Town Hall

Unapproved

Present: Robert Dahl, Warren Hogberg, John O'Fallon, Elton and Gloria Schuette, Charlotte Quiggle, Peter Ramme, Tim Kreps, Ed and Cheryl Smith and Ben Oleson of Community Growth Institute. Town Board: John Dearing, Dick Naaktgeboren and Vi Novotne, Clerk.

Absent: Chairman, Alan Jude. Dick Naaktgeboren was Acting Chairman for this meeting.

The meeting opened at 7 p.m. with the Pledge of Allegiance.

With motion by John Dearing, second by Dick Naaktgeboren, the minutes of the August 7, 2007 meeting were approved as presented.

With motion by Dick Naaktgeboren, second by John Dearing, the agenda for this meeting was approved with seven additions: Public Hearing correspondence of letter and FAX from Edith Hanson, and clerk's note for hearing that if vacation is approved resolution is to be adopted and board is to order notice of completion so that vacation may be recorded. Request to be on Agenda: Robert Dahl and Other Business: Marlin Grandt and Craig Johnson.

Copies of the previous meeting minutes and this meeting's agenda were available for those attending this meeting.

### Public Hearing: 7 p.m.

Purpose: To consider vacating a portion of Hollister Avenue legally described as follows:

The 34x20' portion of Hollister Avenue that lies between Lot 16, Block 4, Maple Villa, and Lot 6, Block 1, Maple Villa Addition No. II.

Dick Naaktgeboren announced that this vacation was requested by a property owner to vacate a portion of a cartway behind Maple Villa. The vacated portion will allow space for a cabin to be rebuilt. The property owner will give an easement to the township to allow turnaround space. Board members read correspondence from Edith Hanson and Tom Miller that stated objections: if a building were placed on vacated portion, neighbors would not have an emergency exit in case of fire; people would back up vehicle and use a neighbor's driveway; and loss of access of Hollister Avenue for walking and biking. Clerk stated that telephone calls were received from Marie Lehn, Dan Peterson, Peter Ramme and Edith Hanson with questions as to area the road vacation covered. The hearing was opened to those attending the hearing.

Peter Ramme, 112<sup>th</sup> Street: Mr. Ramme stated that he wishes to be a good neighbor but this vacation will have an impact on his property. He and his family enjoy hiking and walking on this road; Wright-Hennepin Electric needs road for maintenance of electrical lines; and if for instance, a tree went across their road, they would not have an alternate road to access property. His daughter has Type I Diabetes and access and egress from his cabin is important. Cannot see how township would benefit with this vacation. He feels he has a legal right to use this portion of the cartway.

Dick Naaktgeboren responded that township is concerned with access to properties. If vacation is granted, the Schuettes will provide an easement for a turnaround. This cartway does not have space to allow a grader or a school bus.

John Dearing: An easement should be prepared to allow snowplowing and fire protection.

Charlotte Quiggle: The Schuettes could give an easement to allow other neighbors to use the vacated road as an emergency exit.

Gloria Schuette: We do not intend to build on this vacated area, we just need footage for adding onto our cabin.

Elton Schuette: The easement for a turnaround will allow fire protection vehicles better access to his property.

Dick Naaktgeboren: Could a permanent perpetual easement for Peter Ramme and future owners be possible? Ramme and Schuettes agreed.

John Dearing presented motion that at the expense of Elton and Gloria Schuette, a perpetual

easement be prepared by the township attorney to provide access to this portion of Hollister Avenue to Peter Ramme and future owners. The easement is to be recorded for both properties. Dick Naaktgeboren, second. Motion approved. With motion by John Dearing, second by Dick Naaktgeboren, the hearing was closed.

Requests to be on the Agenda:

1. Tim Kreps. 6337 80<sup>th</sup> St NW (PID 206-017-003080). Discussd lot line adjustments. Owns five acres that is not suitable for a community septic system. From a survey, Mr. Krebs noted that Lots 8 and 9 would each have 20,000 *s/f* and lots are above the ordinary highwater mark of the lake. Each lot will allow a high performance septic system. One cabin would have an attached garage and the 2<sup>nd</sup> cabin would be raised and be further from highwater mark of lake and would be more in line with other properties. Lot 7 is a 75' lot of 11,500 *s/f* that would need a variance to add a two bedroom house and a holding tank. Dick Naaktgeboren stated that Corinna's Planning and Zoning should be in place by October 16 and that Mr. Kreps should expect township to be as strict as county. Mr. Kreps stated that he will return for approval at a later date or in October.
2. Edward Smith. property at 6519 80<sup>th</sup> Street NW (PID 206-000-252104). Plans to construct an addition onto existing cabin which will have a high performance septic system designed by Kloepfner. A basement will be constructed under the L-shaped area. Lot has 29,000 *s/f*. Motion by John Dearing to grant variance for distance to cabin to be 47' from the ordinary highwater mark of the lake was seconded by Dick Naaktgeboren. Motion approved ..
3. Robert Dahl, 6829 Ingram Avenue NW. Road washes out in front of driveway. Discussed installation of asphalt and concrete curb from the end of driveway to hill and cul de sac. Town board will make a site visit this week.

Other Business:

1. Planning Commission: Chairman Charlotte Quiggle stated that at the August 9 meeting, the Planning Commission approved three recommendations: The Corinna Township Comprehensive Plan with amendments; the Land Use Ordinance that is the Wright County Land Use Ordinance that is modified to be consistent with Corinna Township Comprehensive Plan and Local Use Objectives; and a Policy on Intergovernmental Communication which is a policy to provide Wright County with information from the Township to keep the county records consistent with the Township Records. Charlotte continued that the next step is for the town board to adopt the Land Use Ordinance. Once the ordinance is adopted, discussions may be finalized with Wright County particularly as to transferring of information. October 15 is the recommended date for township administration to begin. Ben Oleson, representative of Community Growth Institute, added that a recommended resolution adopting the Comprehensive Plan, the Policy, and an Ordinance Summary for newspaper publication has been prepared for approval.

Note: Dick Naaktgeboren is acting Chairman in the absence Chairman Alan Jude.

John Dearing presented motion to approve Resolution 2007-03 to approve for adoption the Comprehensive Plan as prepared by the Corinna Planning Commission and to set a target date of October 15 for township administration to begin. Dick Naaktgeboren, second. Motion was unanimously approved.

John Dearing presented motion to approve the Corinna Township Land Use Ordinance Official Summary that will be used for publication. Dick Naaktgeboren, second. Motion unanimously approved.

John Dearing presented motion for \*(Resolution 2-2007) to approve Policy No.07-01 for Policy on Intergovernmental Communication. Dick Naaktgeboren, second. Motion was unanimously approved.

The clerk was instructed to forward a copy of the approved Resolution and Policy to Tom Salkowski, Wright County Planning and Zoning Administrator, including a statement that township intends to begin Planning and Zoning Administration October 15, 2007.

The board discussed the need for Corinna Township Supervisors to attend the NW Quadrant Review to hear other supervisor opinions.

2. 103<sup>rd</sup> Street Reconstruction. Wetland Replacement Plan will be discussed at the Wright County SWCD Technical Panel Meeting Monday, August 27. John Dearing plans to attend. Maintenance man will be instructed to place a slow sign on this roadway.

3. Recycling for Camp Facilities: John reported that recycling is offered to Camp Courage for \$50/month. Other camps should negotiate with Wright Recycling.

4. Public Hearing, Thursday, August 23, 2007, Wright County Planning Commission: Covering Section 724 Sign Regulations, Section 302 Definitions and Section 716.4 Table 3. Town Board made no comments.

5. Junk Violations that were sent a letter that property must be cleaned up in 30 days:  
8111 Griffith Ave NW. Property owner, Richard Smith, telephoned that he has had two shoulder surgeries. He has removed pontoon and pickup truck. At one time did have junk stacked in yard with a tarp covering. A roll off bin is to be delivered this Thursday or Friday.

8611 Griffith Ave NW.

9167 Kilbury Ave NW.

6. Local Board Training Session in Meeker County, August 9. John Dearing attended the training.

7. Cedar Lake Conservation Club Visioning Session, August 25, 2007. Will be rescheduled.

8. HAVA Grant for Elections (continued from August 7, 2007). John Dearing presented motion to apply for a grant for installation of an automatic door opener for the specific purpose of improving accessibility to polling place for individuals with disabilities. Dick Naaktgeboren, second. Motion approved.

9. Highway 55 Corridor Coalition Meeting, Friday, August 17, 2007. No comment as John was unable to attend.

10. Audit for 2006. Clerk contacted LarsonAllen The auditor stated that originally State was to prepare audit and later cancelled, and Corinna was added to LarsonAllen's schedule of audits. This fact is part of the reason for the lateness of the report which is expected by the end of August. Supervisors stated that this coming year the board should consider another accounting firm.

11. Township land and nearby cemetery at 108<sup>th</sup> Street. Board made a site visit and determined that a survey should be ordered for a description of the cemetery after the entrance area became a state road easement and the state sold additional land to Corinna Township.

12. Cabana Construction, Klein property owner at 11770 Hollister Ave NW, PID 206-011-002040 (continued from June 5, 2007). The Town Board made a site visit and the cabin will be rebuilt in the same footprint of the existing cabin. Board approved variance request for undersized lot.

13. 2007 Minnesota Fall Maintenance Expo, October 3 and 4, St. Cloud. Information was given to maintenance men.

14. Minnesota Department of Transportation forwarded Candidate Project Solicitation Notice for Federal Transportation Enhancement Funding. No Comment.

15. Marlin Grandt, 11274 Hoyer Avenue NW. (Conversation to clerk) Inform board that over the years a hump has developed on his road way that where water should go to the wetlands now goes across road and directly to lake. Maintenance men have been informed to make correction.

16. Craig Johnson, 9363 67<sup>th</sup> Street (telephone call): Inquiry if target practice is permitted in his backyard. John noted that several homes are in that area and he offered to make a site visit.

As there was no further business to come before the board, Dick Naaktgeboren presented motion to adjourn. John Dearing seconded the motion and meeting adjourned at 10:40 p.m.

Respectfully submitted,

Approved, September 4, 2007

Viola K. Novotne, Clerk/Treasurer

Alan Jude, Chairman