

CORINNA TOWNSHIP MEETING  
AGENDA

Tuesday, September 1, 2009

Chairman: Richard Naaktgeboren  
Vice-Chairman: Chuck Carlson  
Supervisor: John Dearing

Unapproved

Call to order and Pledge of Allegiance.

Approved or Amend Minutes, August 18, 2009

Approve or Amend Agenda, Town Board Meeting, September 1, 2009

Copies of the previous meeting minutes, this meeting's agenda and a list of the claims to be paid are available for those attending this meeting.

**7 p.m. Town Board Review and Action for Corinna Planning and Zoning Commission Public Hearing, August 27, 2009. (Administrator's Report)**

**Request #1: Frank and Ann Dropps, 10997 Lawrence Ave NW, PID 206-019-000201, 206-034-000361 and 206-000-064405**

**Application:** Variance to enlarge an existing garage within the minimum side yard and road centerline setbacks. Garage also to exceed the maximum allowable size of 800 s/f.

**Request #2: Kari Sisell, 9517 67<sup>th</sup> St NW, PID 206-000-332404**

**Application:** Conditional use permit to operate a dog grooming business.

**Request #3: American Tower, property address: 10719 70<sup>th</sup> St NW, 206-000-322100**

**Application:** Conditional use permit to place a pre-fabricated structure to house radio equipment in conjunction with existing cellular tower.

**Request #4: Keith Jerpseth, 9800 91<sup>st</sup> St NW, 206-063-001090**

**Application:** Conditional use/land alteration permit and Variance to move more than 50 cubic yards of earth and material within a shoreland district and to place fill within a bluff impact zone.

Requests to be on the Agenda:

- 1.
- 2.
- 3.
- 4.

Other Business:

1. Planning Commission, Charlotte Quiggle, Chairman:  
Public Hearing, Thursday, August 27, 2009.  
Discussion of Wright County action on Corinna Township recommendations since August, 2008.  
Other Business:

CGI Training, August 27, 2009, Township Hall.

2. Corinna Township Planning and Zoning:

Correspondence:

Ltr 8/13/09 Craig Schulz, W Cy Building Official to Marlys Verch, 8217 Griffith Ave.

Request for building permit will not be issued with current plans. Submit new plans for a crawl space without windows or doors and with a different method of foundation insulation. (8/21 copy to board)

Ltr 8/15/09 David and Dianne Wilkie. Request for documentation about the designation of the road to Dan Shay property. Pictures of Wilkie property. (EM 8/20/09 Chmn Dick Naaktgeboren)

Ltr 8/18/09 Tom Salkowski, W Cy P&Z Admin., Keith Jerpseth, 9800 91<sup>st</sup> St NW.

Wright County will not recognize any permits issued by or for the Township in shoreland management areas; township not authorized to accept or process land use and building permit applications on behalf of Wright County; and Wright County will not accept any applications submitted by Corinna or its agents on behalf of any party. EM 8/21 to Board)

Ltr 8/18/09 Ben Oleson, Corinna Township Zoning Administrator, Tom Salkowski,

WrCy P&Z Administrator. Desire to coordinate with Wr Cy P&Z office on zoning interpretation matters – especially outside of shoreland areas. In response for request for specific information to discuss, three specific examples were forwarded: Relocation of structures; permitted encroachments and rules and definition of home extended business. (Copy 8/20/09 Dick N and Commissioner Rose Thelen)

2. Dan and Bonnie Shay, 9362 Kramer Ave NW. Town Board approved request to have access road at end of Kramer Ave improved and raised to 1' below the flood plain. Research and response to Tom Salkowski letter of August 7, 2009.

Ltr August 20, 2009 Dan and Bonnie Shay to Tom Salkowski, W Cy P&Z Administrator.

Request for engineered flood proofing and house plans will be provided on condition that both the variance and conditional use permits be granted. Township voted to improve and maintain the road to meet flood plain regulations and township is not acting as an agent for the Shays.

3. 91<sup>st</sup> Street Drainage Correction: Informtional meeting scheduled for Thursday, September 3, 2009, 7 p.m., town hall. Kara Otto, Otto Associates, will attend.

4. North Corinna Cemetery:  
Cemetery Board Constitution: Update

Regulations Research: Update.

5. Water Drainage and Culvert Elevation at 104<sup>th</sup> and Hollister (cont'd 8/18/09). Update.

6. CSAH 6 Road Project:

Conditional Use Payment.

7. Junk Violations:

Stephen Leinonen, 11718 Kramer Ave NW. Board extended deadline to clean up piles of iron, scrap metal, logs and several vehicles to September 1, 2009.

Milo Vail, 8008 Griffith Ave NW: House is to be torn down and material removed by September 1.

8. Local 49 Agreement Renewal: Ltr 8/27/09 to Local 49, Union of Operating Engineers that Mark Miller and Douglas Smith did not request changes or modifications to the agreement to be renewed December, 2009.
9. Annandale Area Fire Commission Meeting, Monday, August 24, 2009. Richard Naktgeboren planned to attend.
10. Local Board of Appeal and Equalization Training, September 8, 2009, 1:00-4:00 p.m. at Wright County Courthouse. Chuck Carlson is registered for the training.
11. 2009 Minnesota Fall Maintenance Expo, October 7 and 8, St. Cloud Public Works Facility: Both Mark Miller and Doug Smith wish to attend and will be registered.
12. Admin Minnesota, Purchasing Agreement. Complete and sign form to continue participation.
13. Unallotment of Market Value Credits and Levy Decisions. Ltr 8/24/09 Minnesota Revenue. (copy for Board)
14. Proposed Levy Certification for 2010. (due 9/15/09) (copy for board)  
Minnesota Revenue certification of Pera Aid for 2010 is \$181.00
15. Township Office:  
Part-Time Office Person:  
Office Furnishings and Equipment.
16. District 7 Minnesota Association of Townships Meeting: Thursday, September 24, 2009, 7:00 registration, 7:30 meeting at Anoka Ramsey Community College, Cambridge Campus, 300 Polk Street. Agenda: Legislative Update, Introduce Legislators and Special Guests. State Auditor Rebecca Otto is scheduled to appear.
17. Wright County GIS Informational Meeting, Wednesday, November 4, 10:15 a.m., Government Center. Attempting to obtain park and trail information from all city and twp entities for display in the county Beacon site and inventory of GIS layers each township/city hasj. Request to forward PID's for parks in township.
- 18.
- 19.
- 20.
21. September Building Use Calendar (copy for town board)
22. Payment of Claims:
23. Information on File:  
State Auditor E-Update, 8/14/09: 1. Deadline: Forfeiture Reporting Form; 2. Pension reminder: Required Municipal Contributions; 3. Update: Administrative Traffic Citations; 4. Avoiding Pitfalls: Check Decertification Dates of TIF Districts.  
Minnesota Counties Publication, August, 2009.

