

CORINNA TOWNSHIP BOARD MINUTES

Tuesday, August 18, 2009

7 p.m., Town Hall

Unapproved

Present: Bonnie Shay, Dan Shay, Planning and Zoning Chairman Charlotte Quiggle and Corinna Town Board: Chairman Richard Naaktgeboren, Vice-Chair Chuck Carlson, Supervisor John Dearing, and Planning and Zoning Administrative Clerk/ Deputy Township Clerk Mary Brown.

Meeting opened at 7 p.m. with the Pledge of Allegiance.

With motion by Chuck Carlson, seconded by Richard Naaktgeboren, the minutes of the August 4, 2009 meeting were approved.

With motion by John Dearing, seconded by Chuck Carlson, the agenda was approved with five additions: Corinna Township Planning and Zoning Correspondence: 8/13/09 Tom Salkowski, Wright County Planning and Zoning, letter to Jim Dearing re: Shay road; Easement: Sewer and Drainage, Hollister Avenue, from Otto and Associates; Minnesota Pollution Control Agency: letter; Wright County Highway Department: 3M Sign Grant; Junk Amnesty Report.

1. Planning Commission Chairman Charlotte Quiggle: had no report. The next Planning Commission meeting is August 27 at 7 p.m. The agenda will include requests by Frank and Ann Dropps; Kari Sissel; American Tower; and Keith Jerpseth. Chuck Carlson noted that Tim Ferrell will be on the upcoming Planning and Zoning Meeting's agenda to discuss gravel pits on August 27 at 8:15p.m.

CGI Training: Wednesday, August 5, 2009 at CGI St. Cloud Office – cancelled.

2. Corinna Township Planning and Zoning Correspondence:

Letter 8/7/09 Tom Salkowski, Wright County Planning and Zoning: Letter states that the access road from County Park to Dan Shay property is not listed as a township maintained road and improvements to this road will require a Conditional Use Permit from Wright County. The Board will research and respond to Mr. Salkowski's letter.

Special Town Board Meeting, August 6, 2009, 5 p.m., town hall: Purpose of meeting was to discuss building inspector services. (Posted notice, 8/4/09) Attendance: Loren Kohnen and Brian Vinkemeier of Metro West Inspection Service, P and Z Clerk Mary Brown and Corinna Town Board.

Letter 8/13/09 Tom Salkowski, Wright County Planning and Zoning, to Jim Dearing regarding Shay road: Naaktgeboren noted that there seems to be a change in Wright County's reaction to everyday business.

3. 91st Street Drainage Correction: Informational meeting scheduled for Thursday, September 3, 2009, 7 p.m., town hall. Letter announcing the meeting was mailed to property owners, 8/7/09. John Dearing noted that Cara Otto, from Otto Associates will be in attendance.

4. North Corinna Cemetery:

Temporary Sign: Mary Brown presented a design for the sign. Board suggested it be a 2-sided sign. A motion was made by John Dearing, seconded by Chuck Carlson to go ahead with production of sign with B&N Signs, who had the low quote. Motion carried.

Cemetery Board: Brown presented a Cemetery Board Constitution for review. The Cemetery Board would be made up of not less than 5 people and not more than 11 persons, with one member of the Corinna Town Board on the Cemetery Board. This was a first reading.

Regulations Research: Brown presented a North Corinna Cemetery Regulations document for review. There was a discussion of the prices for the rite of burial (plot), permanent care, full burial fee and cremains burial fee. This was a first reading. Brown is to revise North Corinna Cemetery Regulations and give to Attorney Tim Young for review.

5. Water Drainage and Culvert Elevation at 104th and Hollister (Cont'd 8/4/09): John Dearing noted that he offered to send River's site plan, done by Otto and Associates, to Barry's engineer, Mark Anderson, a few weeks ago. Otto Engineers have an elevation study of the existing culvert and an approved site plan. Dearing has not heard back from Anderson. Town Board is waiting for Barry's response. We have a copy of Otto's survey and easement to the lake.

6. CSAH 6 Road Project:

Conditional Use payment: had not been received as of this meeting. The County Engineer, Wayne Fingalson, had indicated that payment would be received by August 14. The Board extended payment deadline to August 25.

Segner Mining site expansion: It was noted that the county expanded the approved mining site without notifying Corinna Township officials ahead of time.

7. Junk Violations:

Robert Balogh, 8611 Griffith Ave NW: Grass has not been mowed and junk violations. Must be compliant by August 13, 2009. Dearing noted that nothing had been done to property as of his last site visit. A letter will be sent to the sheriff's office to confirm these violations.

Steven Leinonen, 11718 Kramer Ave NW: Piles of iron, scrap metal, logs and several vehicles. Must be compliant by August 13, 2009. Mr. Leinonen contacted Richard Naaktgeboren and asked for more time to finish clean-up. The board extended Leinonen's deadline until September 1, 2009. A letter will be sent to Mr. Leinonen.

Milo Vail, 8008 Griffith Ave NW: House should be torn down and material removed by Sept. 1.

Duane Jones, 8722 70th St NW: Complaint received that property has a pile of garage doors and part of the lawn is not mowed. Supervisor John Dearing made a site visit and noted that there is no problem with the property.

8. Local 49 Agreement renewal: Maintenance Men were informed that the Agreement currently in effect between Corinna Township and the International Union of Operating Engineers, is open for changes and modifications. The Maintenance Men have not contacted Corinna Officials regarding changes and/or modifications.

9. Audio Visual Equipment: Installation was completed on August 13. We are waiting for an overhead document camera power cord from EPA that was missing in the shipment.
10. Annandale Area Fire Commission Meeting, Monday, August 24, 2009, at 7 p.m., Annandale Fire Hall: Richard Naaktgeboren will attend meeting. MN Board of Firefighter Training and Education request for reimbursement program. (Copy given to John Dearing.)
11. Highway 55 Corridor Coalition Meeting - Friday, August 21, 2009, 9:30 a.m. Hennepin County, Medina Facility's Training Room: (Copy of agenda and minutes given to Town Board.) No representative from Corinna Township plans to attend this meeting.
12. All Hazard Mitigation Plan: Final project status report. (Copy given to Town Board) Reported was noted.
13. Local Board of Appeal and Equalization Training - September 8, 2009, 1:00-4:00 p.m. at the Wright County Courthouse: Must register by August 28, 2009. Chuck Carlson plans to attend training for Corinna Township.
14. 2009 Minnesota Fall Maintenance Expo, October 7 and 8, St. Cloud Public Works Facility: Registration by September 11, 2009. (8/10/09 Maintenance Men received copy.) Maintenance men will be asked if they wish to attend Expo.
15. MPCA: Public Notice of Availability of Draft Upper Watershed TMDL Studies for Clearwater River Bacteria and Clear Lake, Lake Betsy, Union Lake, Scott lake, Lake Louisa and Lake Marie Nutrient TMDL Report and request for comment. Public comment period begins August 17 and ends September 16, 2009. (Copy given to Town Board.)
16. Wright County Highway Department Letter: 3M sign grant has been helpful to Wright County. John Dearing will give grant information to Maintenance Man Mark Miller. Mark Miller should follow up with Bill Cordell, from Wright County to see if this program might benefit Corinna Township. Board also would like Miller to let them know how many of our signs have been updated. Chuck Carlson suggested that a monthly memo be given to Maintenance Men after each Town Board meeting, with information that pertains to them. (Copy of 3M Sign Grant Program was given to Town Board.)
17. Easement - Sewer and Drainage, Trudy Richter, 11224 Hollister Ave NW: Trudy Richter previously gave support and approval for a drainage line easement from the road that would cross her property at south half of Lot 4, Block 3, Maple Villa. (Copy from Otto Associates was given to Town Board.)
A motion was made by John Dearing, seconded by Chuck Carlson, to pay for easement description recording at Wright County. Township will also provide a catch basin for run off from Hollister.

18. Information on File:

Center for Transportation Studies: Concrete Pavement Rehabilitation Workshop, 10/7 and 8. (Copy given to Town Board.)

Minnesota Rural Partners Round-Up: August, 2009 newsletter. (Copy to given Town Board.)

State Cooperative Purchasing Program: Streamlining procurement - New Program Orientation Meeting scheduled for August 25, Skjegstad Room, Dept of Revenue, St. Paul. (Copy given to Town Board.)

Fall 2009 League MN Cities Training Schedule: (Copy given to Town Board.)

Office of State Auditor E-Update, August 7, 2009: 1. Criminal Forfeitures Report; 2. Pension Update – Working Group; 3. Statement of Position – Volunteer Fire Relief Association Allocations and Deductions; 4. County Financial Reporting Form; Avoiding Pitfalls – Administrative Traffic Citations. (Copy given to Town Board.)

Wright County Sheriff's Office 2nd Quarter Summary report: (Copy given to Town Board.)

University of Minnesota: LTAP Technology Exchange, Summer, 2009.

Junk Amnesty Report: The bill from Waste management is still outstanding so final report is not complete. Thank you letters will be sent to all Junk Amnesty workers when totals are known. A report will be sent to Solid Waste when totals are completed.

With no further business to come before the board, a motion was made by Naaktgeboren, seconded by Carlson to adjourn the meeting. Motion carried. The meeting adjourned at 9:43 p.m.

Respectfully submitted,

Approved September 1, 2009

Mary B. Brown, Deputy Clerk/Treasurer

Richard Naaktgeboren, Chairman

