

CORINNA TOWNSHIP BOARD MEETING MINUTES

Unofficial Minutes

Tuesday, January 5, 2010, 7 p.m.

Corinna Township Hall

9801 Ireland Avenue NW, Annandale, MN

Present: Chairman Richard Naaktgeboren; Vice-Chairman Chuck Carlson; Supervisor John Dearing; Clerk/Treasurer Mary Brown; Deputy Clerk/Treasurer Jennifer Kemp; P & Z Chair Charlotte Quiggle; Maintenance Men Mark Miller and Doug Smith; Dan Shay; Jamie Jankord; and Robert Balough, Jr.

Call to order and Pledge of Allegiance at 7 p.m.

Dec. 15, 2009 Town Board Meeting Minutes: Motion by Carlson, seconded by Dearing, to approve the December 15, 2009 Town Board Meeting Minutes. Motion carried.

Agenda for the January 5, 2010 Town Board Meeting: Motion by Dearing, seconded by Carlson, to approve the agenda for the January 5, 2010 Town Board Meeting with the following additions: MN PCA Letter; Auditor Molly Thompson Recommendation Regarding Use of Claim Forms; City of Annandale Jan. 4, 2010 Agenda. Motion carried.

Maintenance Men: Naaktgeboren asked about seal coating and road striping for 2010. Miller said that they stripe the roads that they sealcoat. Miller said that Corinna can seal coat this year taking advantage of a bid price through Wright County. There is no road striping bid through Wright County, however. Naaktgeboren said that we need a list of roads and their mileage for seal coating and striping in order to budget for 2011. Miller said he would get the information for the Town Board.

Town Board will meet with Maintenance Department on Jan. 18, in the afternoon, to review wage contract for 2011, vacation carry-over and longevity bonus policy.

Requests to be on the Agenda:

Jamie Jankord, residing at 8739 County Road 6, NW, Annandale: Mr. Jankord was issued a "stop-work order" by Metro West Inspection Services for a detached garage project that he began without first obtaining a Building Permit. Mr. Jankord was also notified on Nov. 3, 2009, by Wright County Planning and Zoning that his Land Use Permit Application is incomplete. The Building Permit cannot be issued until the Land Use Permit is approved. In a letter dated December 14, 2009, Metro West Inspection Services stated to Mr. Jankord that he has until Jan. 11 to contact Corinna Township and Wright County Planning and Zoning, in writing, to provide a time schedule of when he is going to complete the application for a Land Use Permit. Mr. Jankord was notified that if Metro West Inspection Services did not hear from Mr. Jankord by Jan. 11, 2010 or Mr. Jankord does not receive zoning approval from Wright County Planning and Zoning, Mr. Jankord will be required to tear down the attached garage.

Jamie Jankord stated that he is self-employed and has only worked 12 days this year. He stated that Wright County "wants him to update his septic system." In the letter from Wright County, dated Nov. 2, 2009, Wright County stated that "The reason the Land Use Application is incomplete is because the proposed addition and remodel are within the Shoreland Overlay District, which is 1,000 feet from a lake. Septic certifications are required for all applications within the Shoreland Overlay District to verify the system is compliant. Once compliant certification has been received by Wright County Planning and Zoning, the application will be considered complete and the processing of the Permit will begin. Is the system is not compliant, the septic will need to be addressed before any Permits will be issued on the property. All work must cease until this matter is taken care of."

Chuck Carlson stated that certain steps have to be followed in order to get a Building Permit approved. Corinna Township is obligated to follow the law in regard to Building Permits. Carlson suggested Jankord call Corinna Township Planning and Zoning Administrator, Ben Oleson, if he needs help with the process. Carlson reminded Mr. Jankord to put his plans in writing regarding how many months it will take him to get his septic system inspected. Carlson reminded Jankord to have the letter to Corinna Township by January 11, 2010.

Robert Balough, property address - 8611 Griffith Avenue, NW, Maple Lake: Mr. Balough has a Pre-Trial Hearing for a Zoning Ordinance violation scheduled on January 20, 2010 at 1:30 p.m. He had his first Court appearance on December 16, 2009 where Mr. Balough entered a not guilty plea. Mr. Balough addressed the Town Board regarding his neighbor mowing Mr. Balough's yard and his plan to re-forest his property. After much discussion regarding the ongoing problem of Balough's weeds on the property, Carlson asked Balough to come back and address the Town Board after the matter is settled in court.

Other Business:

Planning Commission: Charlotte Quiggle, Chairman reported that the last meeting, on Dec. 17, was a training session. She said that the Planning Commission will be revising Corinna statutes according to the new state statutes.

Next P and Z Meeting: January 28, 7 p.m., Town Hall on the following topics:
Conditional use permit to operate a sign business out of a detached accessory building.
Applicant: Wade A. Thomson. Property address: 9050 Kimball Ave NW, Annandale.
Sec/Twp/Range: 17-121-027. Parcel number(s): 206030001120.

Amendments to the following sections of the Corinna Township Land Use and Subdivision ordinances: Zoning - Sections III (Adoption of Wright County Ordinance), VI (Non-Conforming Uses), VIII (Planning Commission), X (Permits and Fees), XII (Sign Regulations), XIII (Mining and Extraction); Subdivision - Section 1.4 (Fees).

All interested persons are invited to attend these hearings and be heard or send written comments to the Township. Application information and a staff report, including a summary of the proposed ordinance changes, are available for viewing at www.corinnaplanning.info (staff report typically one week prior to the hearing date).

DNR Letter: Dec. 21, 2009 letter to Ben Oleson reviewed. Letter states that the DNR would not require that a county that maintains its shoreland zoning authority within a township to continue enforcing its sewage treatment ordinance within the shoreland area of a township that has adopted a sewage treatment ordinance compliant with PCA standards.

It also stated that "after adequate shoreland management controls are adopted by a township, property owners do not have to obtain similar permits or approvals under the county's shoreland controls." 'Adequate shoreland management controls' means that the same full range and degree of shoreland controls that were managed by the county are to be managed by the township so that similar permits or approvals by the county are no longer required. This has been called the 'all or nothing' approach that has helped dictate DNR policy on township zoning over the past twenty years."

It goes on to say, "DNR cannot interpret its rules to preclude a township/city from adopting and administering a SSTS ordinance in areas still administered under county shoreland rules."

MN PCA Letter: Dec. 29, 2009 letter to Ben Oleson reviewed. In regard to SSTS ordinances, it states that "A town/city may always adopt an ordinance, even where the county has done so, but having done so, the town/city becomes the regulating authority."

It also states that "The SSTS program was intended by the legislature to be administered in all parts of the state, regardless of whether zoning is enforced in the area. A zoning ordinance is not required as part of SSTS regulation, although they are linked in most jurisdictions.

Rose Thelen Memos and Map Regarding Kraemer Ave.: Commissioner Thelen was not able to attend the meeting due to an injury.

P and Z Monthly Report: Reviewed.

Kathy Nelson 10503 Kimball Avenue NW - Snowplow Issues: Dearing reported that there is a twenty foot right-of way at this address and the maintenance men are doing the best that they can when plowing.

Right-of Way Obstruction at 9702-102nd Street NW: Clerk Brown reported that the matter was taken care of by property owner.

QuickBooks Conversion: Deputy Clerk Kemp updated the Town Board on the progress of Corinna's conversion to QuickBooks accounting program.

Wright County Township Officers Quarterly Meeting: Thursday, Jan. 7, 2010 - Corinna Town Hall, 7:30p.m.

3M Sign Grant: Brown reported that the 3M redemption date has been extended to March 1, 2010.

Auditor Molly Thompson Recommendation Regarding Use of Claim Forms: Motion by Carlson, seconded by Dearing to discontinue the use of claim forms. Thompson recommended that the Town Board see the bottom 1/3 of each check, sign the printout of the list of approved checks, maintain the list and note the check numbers in the meeting minutes. Motion carried.

Payment of Claims: Motion by Dearing, seconded by Carlson to approve Direct Deposit Payroll Checks # 114 through 117; EFT 1-2010 through EFT3-2010; Checks # 15504 through 15546, in the amount of \$261,297.18. Motion carried.

With no further business to come before the board, a motion was made by Carlson, seconded by Dearing to adjourn the meeting. Motion carried. The meeting adjourned at 9:50 p.m.

Respectfully submitted,

Approved January 19, 2010

Mary B. Brown, Clerk/Treasurer

Richard Naaktgeboren, Chairman