

CORINNA TOWNSHIP BOARD MEETING MINUTES

Unofficial Minutes

Tuesday, February 16, 2010, 7 p.m.

Corinna Township Hall

9801 Ireland Avenue NW, Annandale, MN

Present: Chairman Richard Naaktgeboren; Supervisor John Dearing; Clerk/Treasurer Mary Brown; Deputy Clerk/Treasurer Jennifer Kemp

Others in Attendance: County Commissioner Rose Thelen; Assessor Ken Yager; Ron Mares; Robert Balogh

Call to order and Pledge of Allegiance at 7 p.m.

Feb. 2, 2010 Town Board Meeting Minutes: Motion by Dearing, seconded by Naaktgeboren, to approve the Feb. 2, 2010 Town Board Meeting Minutes. Motion carried.

Agenda for the February 16, 2010 Town Board Meeting: Motion by Naaktgeboren, seconded by Dearing, to approve the agenda for the February 16, 2010 Town Board Meeting with the following additions: Approve or Amend Minutes from Public Meetings, January 18, January 20 and February 15, 2010; Corinna Newsletter; 2010 Election Assistance for Individuals with Disabilities (EAID) Grant; Informational Items Office of the State Auditor E-Update – Feb. 12 2010; Transportation Alliance Update Feb. 12, 2010. Motion carried.

January 18, 2010 Public Meeting Minutes: Motion by Naaktgeboren, seconded by Dearing to approve January 18, 2010 Public Meeting Minutes. Motion carried.

January 20, 2010 Public Meeting Minutes: Motion by Dearing, seconded by Naaktgeboren, to approve January 20, 2010 Public Meeting Minutes. Motion carried.

February 15, 2010 Public Meeting Minutes: Motion by Naaktgeboren, seconded by Dearing, to approve February 15, 2010 Public Meeting Minutes. Motion carried.

Maintenance Men: Review Work Orders # 1-4. Maintenance Men did not attend meeting.

Requests to be on the Agenda:

1. Wright County Commissioner Rose Thelen: Thelen discussed the proposed St. Cloud to Monticello 345KV Transmission Project power line. One of the proposals cuts through much of Clearwater and Silver Creek Townships. There will be a public meeting on March 8, 2010 in Clearwater, MN.

Thelen asked if Corinna had any concerns she could help with. Clerk Brown said that the MN Secretary of State's Office told Brown that counties are in charge of providing new Township Clerks with election training and certification. Clerk Brown said that she was not able to receive this training and certification from Wright County. Brown was given a training DVD and booklet in order to run Corinna Township's March election. Brown stated that she felt there should be a back-up election trainer in the case of the head trainer's prolonged absence. Thelen said that she would talk to Wright County Auditor Bob Hiivala about the matter.

Audit Report from Schlenner Wenner & Co. Audit Partner, Molly Thomson, C.P.A.: Ms. Thompson reviewed the Corinna Township Audit conducted by Schlenner Wenner & Co. for the year ending December 31, 2009. Ms. Thompson stated that at Dec. 31, 2009, the Township's deposits, including certificates of deposit, were fully covered by federal depository insurance or by collateral held by the government's agent in the government's name in one bank. The Township's financial obligations were reviewed. 2009 General and Road and Bridge receipts and disbursements were reviewed. In the "Report to Board of Supervisors" Thompson reviewed Fund Balance Reporting (restricted vs. non-restricted funds). She recommended that Corinna keep a Capital Asset Detail (inventory) in order to prevent loss and to update the Detail yearly. However, Corinna is not required to do so at this time.

Thompson also advised that Corinna Needs a Policies and Procedures Manual in a three ring binder, with two back-up copies. This Manual would assist with processes in the future.

Assessor Ken Yager: Yager said that there were 20 home sales in Corinna Township in 2009. Corinna Township's sales ratio in 2009 was 99.26%. The average home sale price in 2009 was \$374, 200.00. The average "cabin" sale price was \$150,000.00. The 2009 sales study period was October 1, 2008 to Sept. 30, 2009. The 2009 Sales Study is used for 2010 Estimated Value 2011 Real Estate Tax Value. He said that this year he is reviewing property values in the area of Bass Lake and parts of Clearwater Lake.

8:15 p.m. CRWD Dennis Loewen and Ron Graham: Did not attend meeting.

Other Business:

1. Planning Commission: Charlotte Quiggle, Chairman was not in attendance.
Next Meeting: February 25, 2010, 7 p.m., Town Hall
Tom Salkowski Letter Regarding Feb. 25 Hearings: Reviewed.
Notice of Public Hearing: On Thursday, March 11, 2010 the Wright County Planning Commission will consider amendments to the Wright County Zoning Ordinance 716. Sewage Disposal Standards
2. LoVail Jankord Stop Work Order: 8739 County Road 6, NW, Annandale - Letter from Metro West reviewed. Jankord's septic system must be inspected and found in compliance by June 18, 2010. Copies of compliance report must be received by Corinna Township and Wright County Planning and Zoning by June 18, 2010. If septic is not found to be in compliance, Jankord has until August 31, 2010 to bring septic system into compliance and obtain a Land Use Permit from Wright County Planning and Zoning. If Jankord cannot meet the agreed upon time frame, Jankord will be required to dismantle the detached garage addition that was constructed without first obtaining a Building Permit from Corinna Township.
LoVail Jankord Junk Violation: 8739 County Road 6, NW, Annandale - Jankord was given until March 4, 2010 (20 days from receipt of certified letter) to place inoperative or unlicensed vehicles and junk in enclosed storage or remove them from the property.
Balogh Pretrial Hearing Continued to March 23, 1:30 PM: Assistant Wright County Attorney Karen Wolff response letter reviewed. Mr. Balogh addressed the Town Board in a lengthy discussion regarding the condition of his property. The Town Board advised Mr. Balogh that they have been dealing with the issue of his weeds for several years. They advised Balogh to have his plans to cut the weeds on his property ready so that he can explain them to Karen Wolff at the next pretrial hearing.
3. Local Board of Appeal and Equalization Meeting: Tuesday, April 27, 3:00 p.m. at the Corinna Town Hall
4. Wright County Highway Department: Wright County was recently notified that Wright County Townships were accepted into the Township Sign Replacement Program to help pay for mandated sign replacements. Motion by Naaktgeboren, seconded by Dearing to participate in the program. Motion carried.
5. March 9, 2010 Election Judges: Reviewed.
6. February Building Use – Amended: Reviewed.
7. Highway 55 Corridor Coalition Meeting Feb 19, 2010: Cancelled
8. Township Officers Spring Short Course: March 22, 2010, St. Cloud. Dearing and Naaktgeboren plan to attend.
9. Meeting of Annandale Area Fire Commission Feb. 18, 2010: Reviewed report. Naaktgeboren plans to attend.
10. 2011 Budget Planning: Budget Planning Meeting will be Friday, Feb. 19, 8AM at the Town Hall.
11. Corinna Newsletter: Reviewed. Newsletter will be mailed to residents by the end of the week.

12. 2010 Election Assistance for Individuals with Disabilities (EAID) Grant: Clerk Brown was directed to get quotes for installation of handicapped door openers, which would be paid for primarily through the grant.
13. Payment of Claims: Motion by Dearing, seconded by Naaktgeboren to approve Direct Deposit Payroll Checks # 130 through #133; EFT 2010-15 through EFT 2010-17, Checks # 15577 through Check # 15597, in the amount of \$12,951.11, with note that check dates inadvertently started 2/10/2010, due to overlooking a "date check box" in QuickBooks. Motion carried.

With no further business to come before the board, a motion was made by Naaktgeboren, seconded by Dearing to adjourn the meeting. Motion carried. The meeting adjourned at 9:58 p.m.

Respectfully submitted,

Approved March 2, 2010

Mary B. Brown, Clerk/Treasurer

Richard Naaktgeboren, Chairman