

CORINNA TOWNSHIP BOARD MEETING MINUTES

Unofficial Minutes

Tuesday, April 6, 2010, 7 p.m.

Corinna Township Hall

9801 Ireland Avenue NW, Annandale, MN

Present: Chairman Richard Naaktgeboren; Supervisor John Dearing; Supervisor Chuck Carlson; Clerk/Treasurer Mary Brown; Deputy Clerk/Treasurer Jennifer Kemp

Others in Attendance: Maintenance Man Mark Miller; Maintenance Man Doug Smith; P & Z Chair Charlotte Quiggle; Jason Olson; Dan Shay; Bonnie Shay; P.J. Hanson

Call to order and Pledge of Allegiance at 7 p.m.

March 16, 2010 Town Board Meeting Minutes: Motion by Dearing, seconded by Naaktgeboren, to approve the March 16, 2010 Town Board Meeting Minutes. Motion carried unanimously.

Agenda for the April 6, 2010 Town Board Meeting: Motion by Naaktgeboren, seconded by Dearing, to approve the Agenda for the April 6, 2010 Town Board Meeting with the following additions: Jason Olson – Right of Way Request; Assistant Wright County Attorney Tom Zins Letter of April 2, 2010 Regarding Park Property in Corinna; Wright Soil and Water Conservation District Letter of April 5, 2010 Regarding Kramer Avenue; Gravel, etc. Stolen from Shed on Friday, April 2; First Quarter Profit & Loss Budget Report, Period Ending March 31, 2010; Corinna Township Bank Reconciliation Summary, Period Ending March 31, 2010.

Recycling Contract/Calendar: Proposed recycling calendar for 2010 was reviewed. No changes recommended. P.J. Hanson signed a three-year Collection and Disposal of Recyclable Materials contract with the Township. The term of the contract is April 1, 2010 through March 31, 2013.

Requests to be on the Agenda:

1. Jason Olson, 9681 – 102nd Street NW, Annandale – Right of Way: Jason Olson addressed the Town Board with a request to put a straight fence across a right-of-way. The right-of-way is shown as a cul-de-sac at 9708 – 102nd Street NW and 9681 – 102nd Street NW, but has never been maintained as shown. Mark Miller stated that the change would not hamper snow plowing if the right-of-way were squared up into an L shape. Clerk Brown was instructed to ask Tim Young to help with this process.

A motion was made by Naaktgeboren, seconded by Dearing, to allow Jason Olson to have the right-of way changed from a cul-de-sac to an L-shape. All expenses must be paid by Jason Olson. Possible expenses may include, but not be limited to: survey, legal fees, vacation proceedings, public hearing, neighbor notices and recording documents at Wright County. Motion carried unanimously.

Maintenance Men:

Naaktgeboren reported “next day sign replacement” as a topic from the Township Officers’ Training Meeting. He said that a paper trail is made when the Township receives notice that a sign is down. Documentation helps avoid liability issues. Maintenance Men should notify the Clerk when a sign is reported down to begin documentation.

Carlson asked what a normal day consists of for Maintenance Men. Miller replied that they shoulder-disked roads and graded the past two days. If it rains, they trim trees. Carlson asked what they are doing tomorrow. Miller replied the same as the past two days. Carlson asked how they decide what they are doing ahead of time. Miller stated that it depends on the weather. Miller said that he usually schedules the tree service a week ahead of time.

Carlson asked if the Maintenance Men need a supervisor. Miller said they do not need a supervisor.

Carlson asked if the Maintenance Men consider the budget when making decisions, for example the amount of gravel budgeted for each road. Miller stated that they apply gravel to the roads based on what the roads need. If the gravel is used up, they do not gravel the remaining roads. Carlson stated that Maintenance always goes over the gravel budget.

Dearing asked if Maintenance Men could haul and spread their own gravel. Miller replied that they can on smaller roads. Dearing responded that based on the 2010 gravel map, plenty of the roads could be done by the Maintenance Men. Dearing responded that perhaps the Township should just get two quotes for hourly rates for gravel hauling for the roads that the Maintenance Men cannot do.

A motion was made by Naaktgeboren, seconded by Dearing to order 100 recycling bins and 200 Corinna stickers. Miller is to order the stickers. Motion carried unanimously.

Quotes for road striping were reviewed. A motion was made by Naaktgeboren, seconded by Dearing, to accept the quote of \$951.00/mile for road striping from Traffic Marking Services, Inc. Motion carried unanimously. Miller stated that if the mileage goes up, the price should be less per mile than the quote. Miller is to schedule striping at appropriate time.

A motion as made by Naaktgeboren, seconded by Carlson to purchase road salt through Wright County this year. Motion carried unanimously.

Naaktgeboren told the Maintenance Men to formulate lists of work that needs to be done immediately, needs to be done at a later date and work to do during "fill-in" times. He asked Maintenance for a 2-week schedule with plans ahead of time. He stated that Maintenance should order materials ahead of time, also. Naaktgeboren would like to see the plans at the April 20 Town board Meeting.

When asked about 80th Street, Miller replied that it was shouldered last year.

Dearing suggested that Maintenance Men's start time be switched to 8 a.m., as Smith was late this morning and two days last week. Dearing asked that Maintenance Men be at work ahead of time so that they can start working at their actual start time. Miller thought the later start time was a bad idea and said that in the summer they start at 6:30 a.m. Carlson suggested a compromise and told Maintenance their work days will now be 7:30 a.m. to 4:00 p.m. beginning Monday, April 12, 2010.

Brown reported that she had been notified of a person taking two separate loads of gravel from the maintenance shed over the weekend. The party who reported this did not get a license number. Brown asked if the signs in back needed to be clearer regarding what people may take and what they may not take. Miller is to get quote on new signs. Brown will help with wording. They are to bring the quotes and sign design to the Town Board for approval.

Brown received a call from Roger Millner regarding a stretch of Hemlock Street, between State Highway 24 and M&M Bus Garage. Millner thought it was a 9 or 10 ton road. Joe Haller, City of Annandale Maintenance, thought it was not. Miller recalled that it was dug out all the way for water and sewer and believed it to be a 9 or 10 ton road. Dearing recalled it being a 9 or 10 ton road. Brown is to check for plans from 2002 or 2003 when road was rebuilt and let Miller and Haller know.

Naaktgeboren asked Maintenance Men to help Dan Mosley, 8668 – 75th ST NW, with his driveway, where it meets the 75th ST NW. Mosley's vehicles bottom out because the Township's gravel road is a foot higher than Mosley's tar driveway. Maintenance Man Miller said that granite might be a good material with which to fill and shape the area.

Maintenance Men left the meeting. Naaktgeboren stated that perhaps the road grading should be done in a split shift – with one starting at 6 a.m. and the other working until 6 p.m. No action was taken regarding this matter.

Other Business:

1. Planning Commission: Charlotte Quiggle, Chairman reported that Jason Kolles applied for a CUP for his gravel pit under our current rules, as the Township has not finished revising the Mining and Extraction Ordinances.

Next Meeting: April 22, 2010, 7 p.m., Town Hall

MN Court of Appeals April 13, 2010 at 10:40 a.m.:

ITT Letter of March 10, 2010 to Bonnie Shay: Bonnie Shay asked the Board why Wright County is treating one portion of Kramer Ave. differently than her portion of Kramer AV. It is the same road, just branching in two directions at the Y. Carlson suggested that a public meeting be held regarding Kramer AV with Attorney Tim Young in attendance to answer questions. Clerk Brown was instructed to schedule a special meeting and post notice.

Assistant Wright County Attorney Tom Zins Letter of April 2, 2010 Regarding Park Property in Corinna: Reviewed.

Wright Soil and Water Conservation District Letter of April 5, 2010 Regarding Kramer Avenue: Reviewed.

2. LoVail Jankord Stop Work Order and Junk Violation: Junk Violation Court Date for Arraignment is May 26, 2010 at 8:30 a.m.

Robert Balogh, Jr. – 8611 Griffith Avenue NW - Pretrial Hearing Continued to April 20, 9:00 a.m.

Quick -6329 – 80th Street NW – Stop Work Order and Junk Clean Up: Stop Work Order Issued 3/31/10.

Milo Vail - 8008 Griffith Avenue NW: Corinna received a complained about this property. After an inspection by a Corinna Town Supervisor, the Wright County Attorney's Office was notified that the property was not yet in compliance with the clean-up order they previously issued to Vail.

7988 Griffith Avenue NW: Reviewed for Junk Violation

8189 Griffith Avenue NW: Reviewed for Junk Violation

8222 Griffith Avenue NW: Reviewed for Junk Violation

The above three properties on Griffith Ave. were inspected by a Township Supervisor after Corinna received complaints about them.

A motion was made by Naaktgeboren, seconded by Dearing, to send junk violation letters via certified mail to the above three properties on Griffith Ave. Motion carried unanimously.

10654 Imhoff Avenue NW: Storage Pod in Right of Way. Corinna Township Supervisor inspected the pod and found it to be in the road right-of-way.

A motion was made by Carlson, seconded by Dearing to send a letter, via certified mail, to have property owner remove the pod from the right-of-way. Motion carried unanimously.

Scott Lampi: 67th Ave. NW – drainage problem: Maint. Men to check after road restrictions are lifted

3. Local Board of Appeal and Equalization Meeting: Tuesday, April 27, 3:00 p.m. at the Corinna Town Hall

4. Wright County Highway Department: Township Sign Replacement Agreement – Brown to check with Wayne Fingalson on progress of the sign replacement; Wright County Road Restrictions will lift Monday, April 19 at noon; Corinna Letter Regarding County Road # 123 Concern – no response from Wayne Fingalson yet.

5. Junk Amnesty Saturday, July 31, 2010: Quotes were reviewed from S&W Recycling and J.R.'s Appliance Disposal for appliance disposal.

A motion was made by Naaktgeboren, seconded by Dearing to accept S&W's proposal for appliances, air conditioners, water softeners and fluorescent bulbs for Junk Amnesty Day. Motion carried unanimously.

6. Report - Permits Issued in Corinna, March, 2010: 4 permits were approved and 5 were pending in March.

7. April Building Use: Reviewed.

8. MN DOT Release of Portions of Trunk Highway No. 24: Dearing will follow up with Robert Brown.

9. CRWD Letter to Wright County Soil and Water Conservation District Regarding 91st St NW Storm Water Pond and Outlet Plans: Reviewed.

10. MN Board of Water & Soil Resources Letter Dated March 17, 2010 Regarding Withdrawal Application: Carlson told Clerk Brown to send all the paperwork to Clint Olson, including the check that the State did not cash. Clint Olson had spoken with Carlson and said Olson's attorney would finish the transfer of credits.

11. Maple Lake Fire Department Budget: Reviewed.

12. MN DOLI Agreement Dated 3/16/2010 with Loren Kohnen/Corinna/MN DOLI: Reviewed.

13. Region 7W Transportation Policy Board March 12, 2010 Letter to Sen. Al Franken Regarding Highway 55 Corridor Appropriations: Reviewed.

14. Wright County Township Officers Association Annual Meeting April 8, 2010: Notice of Quarterly Meeting and Meeting Minutes of Jan. 7, 2010 – Town Board and Clerk Brown plan to attend.

15. Request for Quotes for Annual Audit - Due April 20:

16. Conference Room Chairs: Reviewed choices and asked Clerk Brown to bring in samples if possible.

17. Recycling Bins: Discussed with maintenance men earlier in agenda.

18. Gravel, etc. Stolen from Shed on Friday, April 2: Discussed with Maintenance Men earlier in agenda.

19. First Quarter Profit & Loss Budget Report, Period Ending March 31, 2010: Reviewed.

20. Corinna Township Bank Reconciliation Summary, Period Ending March 31, 2010: Reviewed.

Payment of Claims: Motion by Dearing, seconded by Naaktgeboren to approve Direct Deposit Payroll Checks #142 through 145; EFT 2010-24 through EFT 2010-26, Checks # 15632 through Check #15681, in the amount of \$25,996.01. Motion carried unanimously.

With no further business to come before the board, a motion was made by Carlson, seconded by Dearing to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 10:20 p.m.

Respectfully submitted,

Approved April 20, 2010

Mary B. Brown, Clerk/Treasurer

Chuck Carlson, Chairman

